



Upper School Overnight Field Trips

Parent Medical Support Guidelines & Expectations

Purpose & Policy Overview: To maintain consistency, student safety, and the personal/social growth of our students, the Upper School maintains a strict policy of utilizing only faculty and staff members as general field trip chaperones. Under special circumstances, a parent/guardian may be granted permission to attend an overnight trip *solely to provide required medical support, treatment, or specialized care* for their own child. Because this presence is strictly non-chaperonal, parents attending in this capacity must adhere to the following boundaries.

1. Scope of the Role

Medical Support: You are attending exclusively to administer medical care or attend to personal health needs for your child. You do not hold a chaperone position or official supervisory role on behalf of the school.

No Supervisory Authority Over Other Students: Parents present in a medical capacity may not manage, supervise, discipline, enforce trip rules, or give directions to other students.

Faculty Leadership: All group management, itineraries, student expectations, and trip decisions are strictly directed by school staff. Parents must defer to faculty leadership at all times.

2. Attendance & Participation Boundaries

Targeted Medical Interaction: Parents are expected to be with their child *only during specific times required to administer medication, treatment, or care*, as agreed upon prior to departure.

No Group Excursions or Tours: Parents may not participate in group activities, tours, or hikes unless continuous, hands-on medical care during that specific event is explicitly deemed necessary by school leadership beforehand.

Separate Meals: Parents must take meals separately from the student and teacher group, unless medical attendance is required during meal times for care administration.

Lodging & Private Areas: Parents are not permitted in student hotel rooms, cabins, or designated student-only areas (except when attending to their own child in their designated room during designated care times).



3. Communication & Privacy Protocols

No Updates or Pictures to Other Families: Official trip updates, photos, announcements, and schedules are managed and distributed **exclusively by school administration and faculty**. Parents in attendance must not send photos, updates, or reports to other families.

Photo & Video Restrictions: Taking photos or videos of other students is strictly prohibited. Photos or videos taken during the trip must not be posted on social media or shared with non-family members.

Privacy & Confidentiality: Parents must respect the privacy and confidentiality of all students and staff on the trip.

4. Travel & Financial Responsibilities

Independent Travel Arrangements: The parent/guardian is entirely responsible for planning for and covering all of their own expenses, including transportation, lodging, meals, entrance fees, and any incidental costs, unless otherwise agreed upon with school administration ahead of time.

Please review and complete the agreement below prior to the scheduled departure date.

Student Name: _____

Grade/Trip: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____

Date: _____